

For information about COOKIES that may be used on ISSI's website -- how they work, why we use them and how you may disable them -- [click here.](#)

By visiting ISSI's website or otherwise providing personal information to ISSI you accept and consent to the practices described in this Privacy Policy.

Innovative Software Solutions, Inc. (ISSI) PRIVACY POLICY

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Introduction

ISSI recognizes the importance of protecting the privacy rights of the individual in relation to your personal information that can be used to personally identify you. This document is ISSI's Privacy Policy and explains how we collect, use, manage, disclose and transfer your personal information, and explains your rights regarding your personal information.

We endeavor to apply suitable safeguards to protect your personal information as required by applicable privacy laws, including Canada's Personal Information Protection and Electronic Documents Act (PIPEDA) and similar provincial privacy legislation. We will from time to time update this Privacy Policy as we undertake new personal data practices or adopt new privacy policies.

How we collect and use your personal information

We collect, use and disclose your personal information in order to provide products and services to you and/or your organization, to manage our relationship with you, to carry out our obligations and enforce our rights arising under any contractual agreements entered into between you and us (including for billing and collection purposes), to respond to enquiries and provide information or advice about existing and new products or services, to provide you with access to

protected areas of our website and notify you about changes to our website, to conduct product and market research, to improve our products and services, and to improve the quality of our client service.

Depending on the nature of your interaction with us, we may collect the following types of personal information from you: current and historical information about your name, contact details (including postal address, email address, telephone number, etc.), identification, organizational affiliations, profession or occupation, positions held, forms submitted, communication preferences, payment details, details of the products and services you have purchased from us or about which you have enquired, and any additional information relating to you that you have provided to us directly or indirectly through your access and use of our websites, by email or telephone, Technical Support, client surveys or conversations with our representatives or otherwise. We may also collect personal information from third parties including your organization and representatives, public sources, our related companies, authorized consultants and others who form a part of our sales and/or service network, information service providers and other parties with whom we exchange information.

Use of our website

We may also collect information about your access and use of our website, including information about your computer and internet connection (e.g., IP address, operating system, browser type) and details about your visits to our website (e.g., traffic and location data, logs and other communication data, and the resources you use and access on the website). We may also collect information that is not personal information because it does not identify you or anyone else, such as collecting anonymous answers to surveys or aggregated information about how users use our websites. We use this information to help us better suit our users' needs.

What happens if you don't give us your information

If you do not provide us with the requested information, we may not be able to provide the requested products or services or information to you, and we may not be able to tailor the content of our websites to your preferences. As a result, your visit to our website may not be as useful or relevant as it could be if you did provide the requested information.

We will not intentionally collect or maintain (and do not want you to provide) any "sensitive information," including information or an opinion about your or another individual's racial or ethnic origin, political opinions, membership in a political association or professional or trade association, philosophical or religious beliefs or affiliations, sexual preferences, criminal record, health or genetic information.

Consent

From time to time we may seek your consent for a particular proposed collection, handling, use and disclosure of your personal information. You may withhold your consent to any or all such requests.

If you have consented to a particular purpose for our use and disclosure of your personal information, then we may rely on your consent until you withdraw it. You may withdraw your consent by contacting our representative to whom you originally gave your consent or by contacting us via the contact details provided in the "[How to contact us](#)" section below.

Your refusal to, or withdrawal of, consent may affect our ability to provide products, services and/or communications to you and/or your organization subject to the relevant consent.

Children Under 13

This website is not designed to be of interest to children and we do not knowingly collect, keep or use any information provided by or relating to minors. If you are under age 13, do not use any feature on this website or provide any information on this website. If we learn we have collected or received personal information from a child under age 13 without verification of parental consent, we will delete that information.

Cookies

A “cookie” is a small summary text file that is stored by your mobile phone (e.g., iPhone or Android) or by your browser (e.g., Internet Explorer, Chrome, Safari or Firefox). Cookies allow a website to store such things as user preferences, allowing the website to recognize a user and respond appropriately.

When you access any ISSI website, we may use cookies to help provide you with a better, more relevant and faster experience with us and our websites. There are several different types of cookies based on their use:

- Some cookies we use to remember your preferences for tools found on our websites, so you don't have to reenter them each time you switch a page or each time you visit. They will remember your user login, the language you prefer and other things such as what video streaming speeds you use. In some cases, the information used by cookies may be considered personal information if you are reasonably identifiable based on information readily available to us.
- Some cookies are created and used by web analytics software (such as Google Analytics) to track how many individual unique users we have, and how often they visit the site. For more information about how Google collects and processes data through cookies, visit www.google.com/policies/privacy/partners.
- Some cookies are used by geo-targeting software, which tries to identify what country you are in based on the information supplied by your browser when it requests a webpage. This cookie is completely anonymous and is only used to help target content and advertising.
- On some of our pages, third parties may also set their own anonymous cookies, for the purposes of tracking the use of their application, or tailoring the application for you. Because of how cookies work, we cannot access these cookies, nor can the third parties access the data in cookies used by us.

A cookie will enable us to greet you each time you visit a website without bothering you with a request to register and to keep track of your interest in particular products or services on our websites, which we may use to tailor the relevance of news we send you. We also use cookies to measure traffic and transaction patterns and to determine which website areas have been visited. We use this information to improve our online products and services and for analytical purposes, such as analyzing trends, administering our websites, tracking user movements and gathering broad demographic information.

If you do not wish to receive cookies, you can set your browser or mobile device so that your internet-enabled device does not accept them. Most browsers and phones have a way to stop accepting classes of cookies, or to stop it accepting cookies from a particular website.

Help in turning off cookies can be found in your browser or mobile phone help files or at [this web site](#).

Other websites

Our website may contain links to other websites that are outside our control and are not covered by this Privacy Policy. If you access other sites using the links provided, the operators of these sites may collect information from you that will be used by them in accordance with their privacy policy, which may differ from ours.

Direct marketing materials

We may collect, hold, use and/or disclose your personal information to send you direct marketing communications and information about our products and services that we consider may be of interest to you. These communications may be sent in various forms, including without limitation mail and email, in accordance with applicable marketing laws.

At any time you may opt-out of receiving marketing communications from us by using the opt-out facilities specified in our direct marketing communications or by contacting us via the contact details provided in the **“How to contact us”** section below. We will then ensure that your details are removed from the relevant marketing contact list from which you have elected to opt-out.

Website users who are California residents may, pursuant to California Civil Code § 1798.83, request certain information relating to our disclosure of personal information to third parties for their direct marketing purposes. To make such a request, send an email to privacy@issisystems.com.

When and how we share your personal information

We may combine, share and exchange your personal information with our related corporate affiliates in an effort to assist ISSI in managing, administering and providing products and/or services to you. We may also combine, share and exchange your personal information with third-party service providers to ISSI who perform functions on our behalf, but in such event your personal information will only be shared to the extent reasonably necessary to perform their functions and they will not be authorized to use it for any other function. These third-parties may include any third-party organizations involved in our sales and support network (including authorized consultants); organizations maintaining or providing information technology services; organizations providing analysis and research; organizations involved in our business processing functions or providing legal, management and administration services; organizations providing cloud computing or data warehousing services; organizations that perform advertising or marketing-related services; and suppliers or other third parties with whom we have commercial relationships for business-related purposes.

We may disclose your personal information to any third-party organization if we determine it is reasonably necessary to comply with a law, rule, regulation or governmental determination or decision; to protect any person from death or serious bodily injury; or to protect the rights, property or safety of ISSI, our customers or others. This includes exchanging information with other companies and organization for the purposes of fraud protection and credit risk reduction. We may also disclose your personal information to any other third-party organization expressly authorized by you or for any other purpose disclosed by us when you provided the information.

Finally, we may disclose your personal information to a buyer or other successor in the event of a merger, divestiture, restructuring, reorganization, dissolution, or other sale or transfer of some or all of the assets of ISSI or any of its subsidiaries, whether as a going concern or as part of bankruptcy, liquidation or similar proceedings, in which personal information held by ISSI is among the assets transferred.

The third parties to whom we disclose personal information are generally located in, but not limited to, Canada, and the United States.

Your personal information will not be shared, sold, rented or disclosed other than as described in this Privacy Policy.

How to update your personal information

This Privacy Policy is intended to provide you with information about what personal data ISSI collects about you and how it is used. If you have any questions, please contact us at privacy@issisystems.com.

If you wish to confirm that ISSI is processing your personal data, or to have access to the personal data ISSI may have about you, please contact us at privacy@issisystems.com.

You may also request that ISSI cease using your data for direct marketing purposes

You may request to correct or update the personal information we hold about you by sending an email to privacy@issisystems.com or by contacting us at address provided in the “**How to contact us**” section below. In response to your request, we may ask that you confirm your identity. We will take reasonable steps to respond to such requests.

Security of your information

ISSI uses a range of security measures, including information access restrictions, designed to prevent the misuse, interference, loss, unauthorized access, disclosure, alteration or destruction of your personal information. We hold personal information in physical and electronic forms and store it at our own premises and with the assistance of service providers. The safety and security of your information also depends on you, and you are responsible for keeping confidential any passwords that provide access to certain parts of our website. We cannot guarantee the security of your personal information transmitted via the Internet to our website. Any transmission of personal information is at your own risk. We are not responsible for circumvention of any privacy settings or security measures contained on our website.

For hosted data stored on our servers: A client organization’s files, databases and email that are hosted on ISSI servers remain the property of the client organization. We will only access this information for troubleshooting purposes at the request of the client organization or to comply with our obligations under the ISSI Hardware Purchase and Software License Agreement; or the Software License Agreement; or the Software License and Consolidated Systems Operating Environment Agreement; or the Innovative Software Solutions, Inc. Software Support Agreement with the client organization, which agreements also contain confidentiality and nondisclosure provisions binding both parties.

Data storage and retention

Your personal information is stored by ISSI on its servers, located in the United States. ISSI retains data for the duration of the customer’s business relationship with ISSI. For more information on where and how long your personal information is stored, please contact us at privacy@issisystems.com.

Changes and updates to the privacy policy

By using the ISSI website, you agree to the terms and conditions contained in this Privacy Policy. We reserve the right to amend this Privacy Policy at any time, for any reason, including in order to comply with any future amendments to applicable privacy laws or regulations, by posting of the amended Privacy Policy. Any changes to this Privacy Policy will become effective upon our posting of the revised Privacy Policy on our websites. Your continued use of this website after we make changes is deemed to be acceptance of those changes, so please check the policy periodically for updates. The provisions contained herein supersede all previous notices or statements regarding our privacy policies and practices that govern the use of this website.

How to contact us with privacy questions or concerns

Please email privacy@issisystems.com if you have questions about privacy at ISSI, or contact ISSI as set forth below:

Innovative Software Solutions, Inc.
3000 South Lenola Road
Maple Shade, New Jersey 08052

E-mail: privacy@issisystems.com

Telephone: (856) 910-9190

Fax: (856) 910-9192

Last Updated: November 28, 2018

We may change this Privacy Policy from time to time, including in order to comply with any future amendments to applicable privacy laws or regulations. Any changes to this Privacy Policy will become effective upon our posting of the revised Policy on our websites. Your continued use of this Website after we make changes is deemed to be acceptance of those changes, so please check the policy periodically for updates.